



# Skillsbootcamp

## 16th September 2020

### 8:30 AM Being an inspiring and motivating leader

#### Summary:

Inspiring & motivating teams is a key skill of any leader across departments & industries. Motivated teams give discretionary effort & go the extra mile resulting in improved quality of work & service, satisfied customers & improved bottom line profit. This session will give your leaders, practical tips & tools to take back & use in the workplace immediately.

#### Key learning :

- Understanding your leadership shadow;
- Adapting your style;
- How to motivate and engage your team;
- Lessons from the best;
- The top ten best tips we have found from reading 100's of articles and attending sessions.

#### It would suit:

Suitable for leaders at all level, this session highlights how a leader's behaviour can create a positive or negative culture across the business. It will give existing leaders a refresher and new leaders practical tips and tools to motivate and inspire their team

### 10:30 AM Mentoring

#### Summary:

Understanding how to mentor or be a mentee is a skill all employees can benefit from if they are to build their own and others capacity. Many confuse coaching with mentoring, or do not make the most of the opportunity as a mentor or mentee. This session is a practical guide to mentoring, giving a useful structure, tools and tips to begin or improve your mentoring skills.

#### Key learning :

- What is mentoring and how does it fit with coaching and teaching?
- Attributes of a mentor;
- Developing guidelines for mentor and mentee;
- Questioning and active listening;
- How to challenge appropriately;
- The top ten best tips we have found from reading 100's of articles and attending sessions.

#### It would suit:

This would suit anyone who is a mentor, mentee or would like to be. Mentoring is a key attribute for a leaders and as such is a skill that should be adopted at all level.

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Inspiring learning in 90 minutes